

# MELBOURNE AUSTRALIA



## ABOUT ST ADAM COLLEGE

We are committed to enlightening our clients by giving them the insight, skills and confidence to achieve their full potential. While providing value without compromising our professionalism our commitment is to give exceptional service. We value and enjoy a harmonious team environment, one that encourages supportive and open communication.

Our goal is to build strong and respectful relationships with clients, students and suppliers. Relationships that are based upon trust, honesty and integrity.

We are the Registered Training Organisation in Melbourne you can rely on for your training requirements and future planning.



## WHY STUDY WITH US

Our company **PHILOSOPHY** has grown substantially over the years built mainly on our reputation for professionalism and service, and also because we provide the type of training that makes people productive immediately.

Maintaining our **COMMITMENT** to unlimited email backup support provides reassurance and confidence, at no extra cost. This service is available to anyone who has attended a course at St Adam College, but is limited to the subjects covered in the course/s attended\*. After completion of your computer Short course training in Melbourne, we offer our training facilities for work experience. This is an opportunity to have practice you need at no extra cost.

Our **GUARANTEE** to any student who is not fully satisfied with their training, will be able to undertake that training course again at no cost.

**"IF SAVING  
MONEY IS  
WRONG, I  
DON'T WANT  
TO BE  
RIGHT!"**  
WILLIAM SHATNEER



## WHY CHOOSE US

Be a Wise person, why need to take unnecessarily credit / paying big fortunes. We are often mislead or misunderstand or do not fully search to find out same products, similar or higher quality standard products available at best prices.

## DOMESTIC STUDENTS

VET fee help means 10 to 20 year credit, which include government interest, Institute charge as overseas student fees, mean taking credit 4 time then higher if you pay cash.

We are offering courses online or through distance (corresponding) at one fourth price of market value with easy instalments payment plans in more than 90% out of our offered courses do not need to buy extra books and material, even if you do not have internet or not like to study online. we will provide you books.\*

Scholarship are offering every month that can apply any time in first week of every month due to limited seats. Once scholarship apply, we will keep application for next month if offer not received.

Jobseeker can get financial assistance from Centrelink. At the moment, we are not offering Govt funded courses but we are presenting instalment plan according to your affordability which you can change any time. Our aim is to educate all with minimum stress. Grab this offer, do not loose this golden opportunity.

**"I think the number one safe haven  
where people put their money is to  
invest in yourself first."** Hill Harper

## OFFSHORE STUDENTS

We are education providers, why you need to travel, stay away from loved one's, why not stay at your job. Just think how much your are paying extra. Why not save big fortunes.

We are offering courses online or through distance (corresponding) at one third price of market value with easy instalments payment plans in more than 90% out of our offered courses do not need to buy extra books and material, even if you do not have internet or not like to study online. we will provide you books.\*

Scholarship are offered four time a year, it will be open for a month time due to limited seats. Once scholarship are finalized and you do not get offer, we will keep application for next round and you may receive scholarship in next round.

# Saint Adam Scholarship Program



The Saint Adam Scholarships Program is one of the most generous and comprehensive program in Australia. It rewards not only the outstanding academic achievement of students from Australia and around the world but also provide opportunities to those who might otherwise be excluded from college study due to socio-economic, cultural, geographic and other disadvantages.

There is a wide range of scholarships listed here, and it is worth reading through the eligibility criteria for each. You may be surprised at what you can apply for!

There are scholarships for domestic and offshore students; scholarships awarded on merit only and some that take financial need into account.

Please visit website [www.stac.edu.au](http://www.stac.edu.au) for more information for How to apply, eligibility, terms & conditions and delivery system.

## OPEN TIMETABLE

### Scholarship Open & Close dates for Offshore

- ♦ Open 1 January—Close 31 January
- ♦ Open 1 May—Close 30 May
- ♦ Open 1 July—Close 31 July
- ♦ Open 1 November—Close 31 November

### For Intake Classes for Offshore

Course start First Week of following month as

- ♦ January
- ♦ March
- ♦ July
- ♦ September

### Scholarship for Domestic Students

Open First week of every month for one week

Course Start 1st of every following month

We are Education Exporters

Don't you need to leave your job!

No need to leave your country & home!

Get promotions and amazing skills while staying in your same job!

As scholarship name represent, every body in the world can take this opportunity to get Australian highest standard accredited and worldly recognised education at their homes without leaving their loved ones.



Refugees  
welcome

## More Information

- ◊ How to apply Scholarship?
- ◊ Choose Right Scholarship?
- ◊ Domestic student Requirements?
- ◊ Offshore student requirements?
- ◊ Supporting documents?

**Note:** Please visit our website ([www.stac.edu.au/scholarship](http://www.stac.edu.au/scholarship)) for information. If you have any query or need further information regarding scholarship, please send email at [scholarship@stac.edu.au](mailto:scholarship@stac.edu.au)

# SOFT SKILLS TRAINING



## FREE PROFESSIONAL DEVELOPMENT COURSES

Soft training is such an important part of running an effective business. Many of today's employees lack an understanding of skills and principles yet employers place a high value on staff who understand current trends and technologies.

Each course is online and self study with 10 hours long and features interactive exercises, case studies and may / may not have practical training.

- ◊ **Risk Management**
- ◊ **Time Management**
- ◊ **Social Intelligence**

Note: You can choose one personal development course (Valued at \$550) at enrolment in any Diploma or Certificate from above list.

## ENTRY REQUIREMENTS

STUDENTS MUST BE 18 YEAR OF AGE AND OVER AT THE TIME OF STUDY. (IF STUDENT IS UNDER 18 YEARS, PARENT / GUARDIAN HAVE TO SIGNED THE ADMISSION FORM AND TAKE RESPONSIBILITY TO USE OF INTERNET).

ALL LEARNER MUST HAVE TO COMPLETED YEAR 10 OR OVERSEAS EQUIVALENT.

MUST TAKE AND SUBMITS LLN (LANGUAGE, LITERACY AND NUMERACY) AND OFFSHORE STUDENT MUST PROVIDE THAT THEIR MEDIUM OF LEARNING METHOD WAS ENGLISH. OTHERWISE PROVIDE IELTS / TOEFL / SCHOOL ENGLISH CERTIFICATE OR DO LLN

## HOW TO APPLY

All Students must apply online at [stac.edu.au/forms/](http://stac.edu.au/forms/) or by download application form and after completing, scan and email the application form to [info@stac.edu.au](mailto:info@stac.edu.au).

Domestic students must use domestic online form at [stac.edu.au/forms/domestic](http://stac.edu.au/forms/domestic).

Offshore students must use offshore online admission form at [stac.edu.au/forms/offshore](http://stac.edu.au/forms/offshore)

All student must complete LLN online (you will receive user name and password as soon as you submitt application) or download (after complete LLN, scan, email [info@stac.edu.au](mailto:info@stac.edu.au))

### Further Information

For more information about studying at ST ADAM COLLEGE, including courses information, English language requirements, intakes, tuition fee, assessment methods, financial obligations and scholarship. Please visit [www.stac.edu.au](http://www.stac.edu.au) or contact [info@stac.edu.au](mailto:info@stac.edu.au)

### RPL

#### Recognition of Prior Learning

RPL assess a person's skills and knowledge they have achieved through formal, informal and non-formal education, work experience and training. RPL is only available for Australian Qualifications Framework (AQF) awards. Credit transfer is the recognition of previously completed formal learning .

Please use RPL application for applying RPL at [stac.edu.au/forms/RPL-form/](http://stac.edu.au/forms/RPL-form/)

Contact us for more information on how to apply for RPL at [info@stac.edu.au](mailto:info@stac.edu.au)

## HOW TO APPLY SCHOLARSHIP

### Domestic and Offshore Scholarship

All Student must apply scholarship separately online at [stac.edu.au/scholarship/](http://stac.edu.au/scholarship/)

Domestic students must use domestic scholarship online form at [stac.edu.au/scholarship/domestic-scholarship](http://stac.edu.au/scholarship/domestic-scholarship).

Offshore students must use offshore scholarship online form at [stac.edu.au/scholarship/offshore-scholarship](http://stac.edu.au/scholarship/offshore-scholarship)

Contact us for more information on how to apply at [scholarship@stac.edu.au](mailto:scholarship@stac.edu.au)

Scholarship Domestic / Off shore Application Domestic / Offshore Enrolment Form Accept Offer Pay Application Fee

## DEVELOP YOUR CAREER WITH US

St Adam College is offering a wide range of courses to enhance your career and knowledge. We have various vocational programs where you can update / Upgrade your skills. Following vocational programs as:



## VOCATIONAL FURTHER STUDY AND PATHWAYS

St Adam College offers a pathway to related tertiary programs at various Australian institutions. On successfully completing our Advanced Diploma & Diploma of Leadership & Management and Information Technology courses, students can receive credits at higher education institute, depending upon their circumstance and Universities & TAFE's entry criteria.

Personalised attention from our team of highly qualified and motivated trainers, our program ensures that you will be ready for level of study that is demanded at graduate / post graduate level.

## INTAKE AND IMPORTANT DATES 2017/2018

Intake	Start	Finish
July -17	1/7/17	15/7/17
August- 17	1/8/17	15/8/17
September-17	1/9/17	15/9/17
October-17	1/10/17	15/10/17
November-17	1/11/17	15/11/17
December-17	No intake in December and due to Christmas Break	
January-18	3/1/18	15/1/18
February-18	1/2/18	15/2/18
March-18	1/3/18	15/3/18

### Offshore Student Intake

Blue colour cell in the both tables are intake for offshore students

### Domestic Student Intake

All colour cell in the both tables are intake for Domestic students

Intake	Start	Finish
April-18	1/4/18	15/3/18
May -18	1/7/18	15/7/18
June- 18	1/8/18	15/8/18
July -18	1/7/18	15/7/18
August- 18	1/8/18	15/8/18
September-18	1/9/18	15/9/18
October-18	1/10/18	15/10/18
November-18	1/11/18	15/11/18
December-18	No intake in December and due to Christmas Break	



Course Title and Fees & other Charges (effective 01/07/2017 and offer end 30/06/2018)*	Application & Administration Fee	Total Units of the Course	Total Weeks of the Course
Certificate I in Information Digital, Media and Technology (ICT10115)	\$100	6	10
Certificate II in Information Digital, Media and Technology (ICT20115)	\$100	14	26
Certificate III in Print Communications (ICP31415)	\$100	21	52
Certificate IV in Information Technology (ICT40115)	\$100	20	52
Diploma of Information Technology (ICT50115)	\$100	20	52
Advanced Diploma of Information Technology (ICT60115)	\$100	10	52
Certificate III in Customer Engagement (BSB30215)	\$100	12	26
Diploma of Customer Engagement (BSB50315)	\$100	10	52
Certificate III in Business Administration (BSB30415)	\$100	13	26
Certificate IV Business Administration (BSB40515)	\$100	10	26
Diploma of Business Administration (BSB50415)	\$100	8	52
Certificate IV in Business (BSB40215)	\$100	10	26
Diploma of Business (BSB50215)	\$100	8	52
Diploma in Management (BSB51107)	\$100	8	26
Diploma of Leadership and Management (BSB51915)	\$100	12	52
Advanced Diploma of Leadership and Management (BSB61015)	\$100	12	52
Diploma of Human Resources Management (BSB50615)	\$100	9	52
Diploma of Project Management (BSB51415)	\$100	12	52
Certificate III in Individual Support (Aged Care) CHC33015	\$100	13	52
Certificate III in Individual Support (Disability) (CHC33015)	\$100	13	52
Certificate III in Individual Support (Home and Community) (CHC33015)	\$100	13	52
Certificate IV in Ageing Support (CHC43015)	\$100	18	52
Certificate III in Early Childhood Education and Care (CHC30113)	\$100	18	52
Diploma in Early Childhood Education and Care (CHC50113)	\$100	28	78

## ACCREDITATIONS AND ASSOCIATIONS

### ASQA—AUSTRALIAN SKILLS QUALITY AUTHORITY



Australian Government

Australian Skills Quality Authority

The Australian Skills Quality Authority promotes quality training so that students, employers, and industry have confidence in Australia's training sector.



NATIONALLY RECOGNISED  
TRAINING

### AQTF—AUSTRALIAN QUALITY TRAINING FRAMEWORKS

The Australian Quality Training Framework (AQTF) is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system



### AUSTRALIAN FUTURE UNLIMITED

St Adam College works together with Austrade and the Australian Government to promote the Australian highest standard education and training to the world leading destination for offshore students and professionals.



### ACPET— AUSTRALIAN COUNCIL FOR PRIVATE EDUCATION AND TRAINING

ACPET is the national industry association for private education and training providers. Millions of students choose private providers each year for:

- ◆ Choice, as they offer accredited courses across a wide range of industries as well as hard-to-find specialist courses
- ◆ Experience and commitment, where teaching staff are often industry professionals themselves
- ◆ Security, with tuition assurance schemes in place
- ◆ Flexibility, of courses that respond to the latest industry developments
- ◆ Focus on service, with student demands the number one priority.



### IVETA - INTERNATIONAL VOCATIONAL EDUCATION AND TRAINING ASSOCIATION

is a network of vocational educators. The network includes vocational skills training organizations, business and industrial firms, and other individuals and groups interested or involved in vocational education and training worldwide. IVETA is dedicated to the advancement and improvement of high-quality vocational education and training throughout the world.



## OUR CONSORTIUM OF TRAINING AND EDUCATION

**KeyboardConcepts**



**AUSTRALIAN INFORMATION  
TECHNOLOGY COLLEGE**

**STAC Community Care, Business, Management and IT Online & Distance**  
**STAC.edu.au**

**Facebook**

[facebook.com/stadamcollege/](https://facebook.com/stadamcollege/)

**Linkedin**

[linkedin.com/company/st.-adam-collage](https://linkedin.com/company/st.-adam-collage)

**Twitter**

[twitter.com/stadamcollege](https://twitter.com/stadamcollege)

**Youtube**

[youtube.com/channel/UCzDoR7nWqlgkI0-0Ar0yIIA](https://youtube.com/channel/UCzDoR7nWqlgkI0-0Ar0yIIA)

**Instagram**

[instagram.com/stadamcoll](https://instagram.com/stadamcoll)

**Find a Course**

[stac.edu.au/certificate-diploma-courses/](https://stac.edu.au/certificate-diploma-courses/)

**Enrolment Form**

[stac.edu.au/enrollment\\_form/](https://stac.edu.au/enrollment_form/)

**Scholarships**

[stac.edu.au/scholarship\\_eligibility/](https://stac.edu.au/scholarship_eligibility/)

**STAC Online**

[keyboardconcepts.com.au/stac/](https://keyboardconcepts.com.au/stac/)

**Future Student enquiries**

Domestic and Offshore

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Docklands VIC 3008

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F: +61-3-8375 2745

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[www.stac.edu.au](https://www.stac.edu.au)



**RTO # 21063**

The information in this brochure was correct at the time of publication (June 2017). ST Adam College reserves the right to alter this information should the need arise. You should always check with the office when consider a course.

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